

**South Central Louisiana Human Services Authority
Board Meeting Minutes
June 10, 2021**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Ron Dantin (Lafourche), Adriane Kyle (St. Mary), and Cheryl Richoux Torres (Terrebonne)

Members Absent: Lynne Farlough (St. John the Baptist)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:06 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the April 8, 2021 meeting were reviewed. Ms. Cheryl Torres motioned to approve the minutes of the April 8, 2021 Board Meeting, seconded by Mr. Ray Nicholas, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Vacancy:</u> Ms. Schilling reported no new information has been received regarding the St. James Parish and Terrebonne Parish Board vacancies. Mr. Zeringue stated he would reach out to the St. James Parish Sheriff's Department for possible candidate. We will continue to advertise in both Terrebonne Parish and St. James Parish.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>New Providers – PC APRN at SMBHC, BH APRN at TBHC, Child/Adolescent Psychiatrist at TBHC, Psychologist on Board in January and Child/Adolescent Psychiatrist at RPBHC:</u> Ms. Schilling gave an update of new Providers. A new PC APRN will begin Monday at SMBHC. A Nurse at TBHC is now a BH APRN and will begin services at TBHC in August. We are also in talks with a Nurse to come back to TBHC. A Child/Adolescent Psychiatrist will begin at TBHC in September, she will work two days a week in person. A current Tulane Psychologist will come on board as a state employee at the LBHC in January 2022. Ms. Schilling also discussed a Child/Adolescent Psychiatrist who was interviewed for SMBHC may begin working at RPBHC. Ms. Schilling also recently met with a Psychiatrist, Dr. James Russ, interested in working at SMBHC. She will talk to him next week. • <u>Accountability Plan Clinical Review – May 10-11, 2021:</u> Ms. Schilling reported SCLHSA scored 100% at all four clinics on the Accountability Plan Clinical Review of May 10-11, 2021. • <u>Peer Clinical Review with FPHSA – May 19, 2021:</u> Ms. Schilling reported the Peer Clinical Review with FPHSA was on May 19, 2021. LBHC participated in the review for the clinical component and all went well. • <u>Meeting with Lockport Mayor (6/3/21):</u> Ms. Schilling and Ms. Hebert attended a meeting on June 3, 2021 with the Lockport Mayor, Ed Reinhardt, to discuss issues with Opioid abuse in the area. They have requested assistance from SCLHSA to provide Resources to help deal with the crisis in their Community. There was also a discussion of deploying the Mobile Unit if needed, and utilizing AOT in their Court setting. Ms. Schilling also reviewed a follow-up email to the Mayor, which included Services and Educational Training Provided to Date and Educational Topics for Addiction. Ms. Schilling plans to attend a Lockport Town Hall Meeting in the near future.

Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Gainwell Payment Recoupment Issue</u>: Ms. Schilling discussed the Gainwell payment recoupment issue. She received a letter on May 24, 2021 from Gainwell involving a \$15,690.00 recoupment from SCLHSA for Telemedicine Services. Ms. Schilling discussed the claim with the Billing Supervisor, Ms. Hebert and Ms. Bonner. SCLHSA has a separate contract with United Healthcare for reimbursement on the codes in question. Ms. Schilling also reviewed the letter sent to Ms. Shirley, with Gainwell, in regards to the matter. We provided Ms. Shirley with correspondence needed including the contract with United Healthcare to re-evaluate the recoupment. We have not received any additional information. • <u>Legislative Auditor's Entrance Conference – Corporate Compliance Plan Updated</u>: Ms. Schilling discussed the Legislative Auditor's Entrance Conference was held at Regal Row on May 25, 2021. A misappropriation of property was discussed in the meeting. The property in question was a Dodge Durango, which was stolen from SCLHSA and not recovered. The loss was reported to ORB and all the proper protocols were followed. The Auditor stated SCLSHA should have reported the stolen property to the Legislative Auditor. Due to the information discussed, changes were made to the Corporate Compliance Plan. Ms. Schilling reviewed the Corporate Compliance Plan to include minor changes to the language on the Plan/Policy. <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to approve the changes to the language to the Corporate Compliance Plan, seconded by Ms. Cheryl Torres, motion carried. • <u>LGE Funding Formula Discussion</u>: Ms. Schilling discussed the LGE Funding Formula. During the House Appropriations Committee (HAC) Meeting in April 2021, new monies and funding were discussed. Ms. Schilling asked if a Funding Formula was available. Ms. Schilling reviewed the Funding Table (old version), which is based on population. LDH asked for comments from LGE's and Ms. Schilling shared an email sent to LDH in regards to the Funding Formula. Ms. Schilling also reviewed the rollup report from other LGE's. LDH will schedule a meeting to discuss the Funding Formula in the near future. • <u>BUDGO Documents – HB1 Reengrossed</u>: Ms. Schilling reviewed the BUDGO Documents – HB1 Reengrossed. At this time, the FY22 Budget is at a standstill. Today is the last day of the Legislative Session.
Financial Report	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (April/May)</u>: Ms. Folse reviewed the FY 20-21 Budget Analysis for April as of 4/30/2021 and May as of 5/31/2021, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (April/May)</u>: Ms. Folse reviewed the FY20-21 Revenue Report for April as of 4/30/2021 and May as of 5/31/2021, reflecting collections including recoupments/write-offs/adjustments as of 4/30/2021 and 5/31/2021. <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to approve the FY 20-21 April and May Budget Analysis as of 4/30/2021 and 5/31/2021, seconded by Ms. Cheryl Torres. ○ Mr. Ray Nicholas motioned to approve the FY20-21 Revenue Report for April as of 4/30/2021 and May as of 5/31/2021, seconded by Ms. Adriane Kyle, motion carried.
Operational Report	<p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Emergency Operations Plan (EOP) – no edits</u>: Ms. Bonner reviewed the Emergency Operations Plan (EOP) that included no changes to the language on the Plan/Policy. <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to approve the Emergency Operations Plan (EOP) to include no changes to the language on the Plan/Policy, seconded by Ms. Cheryl Torres, motion carried. • <u>Hurricane Season and Planning – CALL Trees and Shelter Duties</u>: Ms. Bonner reported she is currently working on updating the Employee Contact List, Duties and Shelter Deployments for the upcoming Hurricane Season. • <u>COVID Vaccine Update</u>: Ms. Bonner discussed the Louisiana Public Health Department is encouraging people to get vaccinated. Region 8 has 4,000 doses available. Ms. Bonner reported SCLHSA has five (5) doses remaining, which we have individuals scheduled to receive tomorrow. To date, SCLHSA has administered 234 vaccines to patients, employees and family members.

<p>Clinical Services</p> <p>Developmental Disabilities</p>	<p><u>Clinical Services:</u> Misty Hebert</p> <ul style="list-style-type: none"> • <u>Medical All-Staff Training:</u> Ms. Hebert reported a recent Medical All-Staff Training was held on May 12, 2021 to discuss new billing and coding items. Tips and tricks to maneuver in the eCW system more easily were also reviewed. Ms. Hebert and Ms. Bonner worked on re-coding, re-configuring the system, and mapping elements. The Physicians thought the Training was very informative and were very grateful. Ms. Hebert also discussed setting up separate meetings with the Child/Adolescent Phychiatrists who were the most vocal about items. <p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,274 Waivers (717 NOW, 247 SW, 219 CC and 91 ROW). We have served 671 throughout the year in IFS, 127 Crisis and 138 enrolled in FFF. • <u>Service Update:</u> Mr. Cagle discussed the Home Based Setting Rule. The state is requiring Provider Agencies to be in compliance. Mr. Cagle and DD’s Quality Enhancement Specialist have been meeting individually with Provider Agencies to review Plans. Mr. Cagle gave an update on the ACT 421 Program. CMS has not approved the Program and the start-up date of July 1, 2021 has been delayed. Mr. Cagle discussed a Nurse has been hired for the ACT 421 Program. Mr. Cagle also discussed changes made to Appendix K due to COVID-19, family caregivers are able to receive payment to care for individuals in their home and they have increased the Children’s Choice hours available in a week by half to be continued until January 2022.
<p>Old Business</p>	
<p>New Business</p>	<ul style="list-style-type: none"> • Ms. Schilling asked Ms. Barbra Fuselier to discuss some of the Advocacy she is doing in the Community. Ms. Fuselier discussed her son is Associate Vice President of Nursing at the St. Charles Parish Hospital. He will meet with Ms. Schilling to discuss SCLHSA efforts in a possible collaboration with St. Charles Parish Hospital. Ms. Fuselier has also discussed an old student of hers, Mr. LeRon Byrd, who is making a difference in the Community. Ms. Schilling also met with Mr. Bourg in regards to “We M.A.D.E Program” in St. Charles Parish and there are plans to partner with this agency in the future.
<p>Views and Comments by the Public</p>	
<p>Consideration of Other Matters</p>	<ul style="list-style-type: none"> • <u>Board Meeting Schedule:</u> Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, July 8, 2021, @ 6:00pm, at SCLHSA Administration Office. He has asked that all Board Members report in person to the Board Meeting of 7/8/21.
<p>Adjournment</p>	<p>Motion to adjourn by Ms. Cheryl Torres, seconded by Mr. Ray Nicholas, motion carried. Meeting adjourned at 7:15 pm.</p>